



CHURCH STREET MARKETPLACE

The Mission of the Church Street Marketplace District Commission is to Provide Responsible Management Leading to an Economically Successful Downtown Which Is Vibrant, Clean and Safe, for the Benefit of the Fee Payers Community Members and Visitors.

CHURCH STREET MARKETPLACE DISTRICT COMMISSION Wednesday, January 20, 2016, 8 - 10 AM

DIRECTIONS TO 29 Church Street MEETING LOCATION: Directions to the third floor conference room at 29 Church Street: Enter at 110 Cherry Street (under the big red awning, across from CCTA bus station). Take the glass elevator up to the 3rd floor. Take a right out of the elevator, conference room down the hall on your left.

- I. COME TO ORDER
- II. AGENDA
- III. MINUTES
- IV. PUBLIC FORUM
 - Lacey Smith & Bonnie Beck, Office of the Chief, Burlington Police Department
 - Thank you to Chad Hutchins
- V. CHAIR'S REPORTS
 - a. Finance Report (Singh)
 - b. 2017 Plan – Confirm Meeting Time and Calendar for year
 - JANUARY:** 4th QTR Review,
 - FEBRUARY:** Safety & Security
 - MARCH:** CSM & Street Outreach Research Review
 - APRIL:** Preliminary Budget Review
1st QTR Financial Review
 - MAY:** FY 17 Budget & C.A.F. Approval
 - JUNE:** Organizational Meeting, Place- making plans for high season
 - JULY:** Marketing, 2nd QTR Financial Review
 - AUGUST:** Year-End budget analysis w/ Alice Astarita
 - SEPTEMBER:** Maintenance
 - OCTOBER:** Capital Improvements, 3rd QTR Financial Review
 - NOVEMBER:** SWOT review
 - DECEMBER:**
- VI. EXECUTIVE DIRECTOR'S REPORT
 - a. Presentation from Gregg Meyer, Asst. City Attorney re: ruling by Vermont Supreme Court
 - b. UPDATES: Smoking Ordinance Survey; State's Attorney and Retail Theft; BPD Kiosk planning; Capital Improvements; Responsible Hospitality Institute; College Town Forum
- VII. Capital Improvements/Maintenance:
- VIII. Merchant & Marketing
 - a. 1st Quarter Update, Annual Marketing Survey, Kicking off monthly Restaurateur meeting
- IX. Data Squad
- X. Municipal Relations/Futures
- IX. ADJOURN

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