



# CHURCH STREET MARKETPLACE

The Mission of the Church Street Marketplace District Commission is to Provide Responsible Management Leading to an Economically Successful Downtown Which Is Vibrant, Clean and Safe, for the Benefit of the Fee Payers Community Members and Visitors.

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## CHURCH STREET MARKETPLACE DISTRICT COMMISSION

**Monday, October 17, 2016, 3-4:30 PM**

**DIRECTIONS TO 29 Church Street MEETING LOCATION: Directions to the third floor conference room at 29 Church Street: Enter at 110 Cherry Street (under the big red awning, across from CCTA bus station). Take the glass elevator up to the 3rd floor. Take a right out of the elevator, conference room down the hall on your left.**

- I. COME TO ORDER
- II. AGENDA
- III. MINUTES – September, 2016
- IV. PUBLIC FORUM
- V. CHAIR'S REPORTS
  - A. Finance Report (Singh)
  - B. Presentation of proposed agreement between the Chittenden County Regional Planning Commission and Church Street Marketplace District to receive Federal Highway Administration (FHWA) Planning Funds for the purpose of completing a 10 Year Capital Plan including a 20% match for up to \$4,120.00 from the Marketplace Department's FY 17 operating budget. (Redmond)
  - C. UPDATE Downtown Parking and Transportation Management Plan. DPW and BBA to craft plan for creation of a Downtown Improvement District for approval by City Council.
- VI. EXECUTIVE DIRECTOR'S REPORT
  - A. Update on Repurposing the CCTA Kiosk
  - B. Marketplace Garage Storage Space for Vendor Carts
- VII. Capital Improvements/Maintenance:
- VIII. Merchant & Marketing –
  - Friday, October 21 - Local Business Owner Group Photo, 9:15 am, Top of Church Street
  - Tuesday, October 25, 12 noon, BTC for conversation with Chief of Police, Brandon del Pozo
  - Wednesday, October 26, Trick or Treat Street
  - Wednesday, November 16 - Deadline to submit ad/graphic for Holiday Email Marketing Blast (To be sent on Tuesday, November 22 to 19,000+ emails)
  - Monday, November 21 - Small Business Saturday Press Conference, Noon, Top Block.
  - Friday, November 25 - Black Friday, Santa Parade, Tree Lighting Ceremony
  - Saturday, November 26 - Small Business Saturday
- IX. ADJOURN

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