

Church Street Marketplace District Commission Meeting  
Wednesday, January 20, 2016, 8-10am

CSM Commissioners Present: Jeff Nick, Lara Allen Michael Ly, Lorre Tucker, Chad Hutchins, Jed Davis

CSM Staff Present: Jenny Morse, Hayley Ryan

Visitors: Lacey Smith (BPD), Mark Kalloz (The North Face)

- I. COME TO ORDER
- II. AGENDA
- III. MINUTES
- IV. PUBLIC FORUM
  - a. Lacey Smith & Bonnie Beck, BPD
    - i. Community Affair Liaison for BPD. Opening lines of communication for businesses with the police department. Non-safety concerns can be directed to Lacey. Ex: Called in trespass but officer didn't follow up. Why didn't an officer do something? Provide a different avenue for communication/information. Jenny to let businesses know about services through Marketplace Newsletter.
    - ii. Concerns from Marketplace Commission around changes to how private trespasses are served.
  - b. Thank you to Chad Hutchins
- V. CHAIR'S REPORTS
  - a. Finance report
  - b. 2017 Plan – Confirm Meeting time and Calendar for the year
    - i. Possible options- 2<sup>nd</sup> Monday 3-4:30?
    - ii. Changing content of meetings to be more strategic
    - iii. Motion to move the meeting time to the second Monday – Jed Davis, Seconded – Michael Ly
    - iv. Discussion on how/who people are appointed to Commission
      1. Can benefit from Commissioner with either legal or development background
- VI. EXECUTIVE DIRECTOR'S REPORT
  - a. Presentation from Gregg Meyer Asst. City Attorney re: ruling by Vermont Supreme Court
    - i. VT Supreme Court affirmed the dismissal of the case
    - ii. City Attorneys office and BPD to look at changing ordinance per suggestions from the trial judge. Possibility of removing the one year consequence.
    - iii. City cannot act on behalf of private property owners. Discussion on Lacey's presentation, how the City Attorney's office is getting involved. Nothing in the process is changing, just the process of documentation. Business owner would have to prepare the private trespass form (currently done by BPD) and can ask BPD to deliver it.
  - b. UPDATES:
    - i. Smoking Ordinance Survey
      1. Presenting findings of the survey to the City Council in February
      2. Meeting held by TJ Donovan Chittenden County State's Attorney of Loss Prevention managers from around

Chittenden County about the rise of Organized Retail Crime (ORC). Monthly meetings to be convened by State's Attorney at Costello Courthouse

ii. BPD Kiosk Planning

1. Met with architects on creating a BPD substation

iii. Capital Improvements

1. Dan Bradley working on a plan and budget for CSM. Trees, globes at City Hall

iv. College Town Forum

1. With Boulder and Tempe, starting a national forum of college towns to benchmark best practices

VII. Merchant & Marketing

VIII. Corner Entrance for 29 Church Street

Discussion on proposed plan from architect re: ADA compliant entrance at 29 Church Street. Move to approve – Lorre Tucker. Seconded – Michael Ly Motion passed unanimously. Property owner and Commission Chair Jeff Nick recused himself from this portion of the meeting, and final decision by the Marketplace Commission.

IX. ADJOURN